

NEW LEAF PREP ACADEMY

Public Board Meeting Minutes

Board Meeting – May 9th 2023

Present: Brianna Simoens, Dan Christoff, Natasha Vandembush, Ashley Pamperin-Sexauer

Not Present:

Also Present: Paige Christoff, Matthew Christoff, Ashley Moll, Shea Willmann

Brianna Simoens called the meeting at 6:03pm

Roll Call

Started at 6:04pm Approve the prior minutes. A MOTION was made by Bri to approve the prior minutes. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Started at 6:04pm Adopt the agenda A MOTION was made by Bri to adopt the agenda and add a section, Service Hours, to the agenda. Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Community Input - Started at 6:05 pm There was none

Review, Approve, and Initial Invoices, Purchase Orders, Transactions, and Monthly Financial Statements – Started at 6:06pm The board was presented with the invoices, purchase orders, transactions, and monthly financial statements for approval. A MOTION was made by Dan to approve the invoices,

purchase orders, and transactions. Seconded by Natasha. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review and Approve Budget amendment– Started at 6:18pm Mr Christoff gave an overview of the expenditures reconciled against the budget and each board member was given a copy. A MOTION was made by Ashley to approve the amended budget Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review Enrollment Capacity - Started at 6:25pm Ms Willmann gave an updated on the enrollment numbers by grade for the 23-24 school year. The board also discussed the max for 7th and 8th grade to be a total of 18 7th grade students and 7 8th grade students. A MOTION was made by Natasha to approve the student ratios Seconded by Ashley. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Discuss Service Hours - Started at 6:36pm The board discussed how important volunteer hours are to our school. The board discussed how to help spread the word for the need of volunteers. No vote required.

Discuss Open Governance Board Seat - Started at 6:52pm The board discussed the open governance seat. Due to this the board discussed amending the bylaws to add to allow a majority vote, 3 out of 4 board members when only 4 members are present to pass. A quorum is only present with at least 4 members in attendance. A MOTION was made by Bri to approve the amended bylaws Seconded by Dan. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Review progress on Application for High School - Started at 7:00pm Mr Christoff gave an overview of the progress on the application and timeline of due dates. No Vote Required.

Discuss Hiring - Started at 7:03pm Mrs Christoff gave the board an overview of the cycle year leader. No Vote Required.

Discuss Specials - Started at 7:09pm Mrs Christoff gave the board an overview of the specials. Ashley Pamperin-Sexauer gave an update on the parent survey for specials. The board and administration discussed. No Vote Required.

Building updates - Started at 7:18pm Mr Christoff gave an update on the addition construction and timeline. The board also discussed the playscape. No vote required.

Future Agenda Items - Started at 7:26 pm None.

Review and Approve Closed Session: State statue 19.85 Started at 7:28pm A MOTION was made by Bri to go into closed session Seconded by Natasha. A vote was taken on the motion; 4-Yes; MOTION CARRIED.

Returned from closed Session at 8:42pm

Meeting is adjourned 8:42pm